

- For persons who do NOT hold a current teaching certificate or do NOT teach at least half time in a private school)
- **IMPORTANT COACHING INFORMATION** - At the January 2007 Board of Control meeting, the decision was made to remove the second one-year renewal step in coaching registration. Beginning July 1, 2007, only an initial one-year registration and a permanent registration are available. Those coaches who have a one-year registration that expired after **JUNE 30, 2007** must take a coaching class and have proof of current first aid in order to upgrade to a permanent registration. **No one-year renewals will be accepted after JUNE 30, 2007. A coach can do a one-year registration, then upgrade to permanent the next year OR they can take a coaching class and current first aid to get a permanent registration the first year.**

1. **A ONE-YEAR COACHING REGISTRATION** may be issued for an applicant who presents:
 - (a) A completed registration form with AD/Employer Signature and Notarized
 - (b) Proof of successful completion of the CHSAA Online Coaches' Test with 100% accuracy (Coaches Test OR Music Test OR Speech Test)
2. **A PERMANENT COACHING REGISTRATION** may be issued to an applicant who
 - (a) Meets the requirements above and
 - (b) Provides proof of current first aid OR sports medicine class
 - (c) Provides evidence of completing one of the following:
 - **NFHS Fundamentals of Coaching course (www.nfhslearn.com)**
 - Introduction to Coaching Course, Adams State College
 - Coaching Effectiveness: A Behavioral Approach Course, Adams State College; includes sport medicine component
 - Metro State Coaching Education Course
 - Northeastern Junior College Coaching Class, PER 126-001
 - Transcripts with at least 16 hours related to PE and/or coaching

Spirit Requirements for Permanent Registration (1 (a) and (b) above) and:

- Proof of current first aid
- Certificate of attendance at the Colorado Spirit Coaches Association Clinic, OR
- NFHS Fundamentals of Coaching course
- 16 hours on a transcript related to P.E. or Dance

Music Requirements for Permanent Registration (1 (a) and (b) above) and:

- Proof of current first aid
- 16 hours on a transcript related to music, or
- Certificate of attendance at the CMEA Conference, or
- Certificate of attendance at the Colorado Bandmasters' Assoc. Summer Clinic or

Speech Education Requirements for Permanent Registration (1 (a) and (b) above) and:

- Proof of current first aid
- 16 hours on a transcript related to speech education, or
- Certificate of attendance at the Colorado Speech Symposium , or
- Certificate of attendance at the Critics Certification Workshop

A RETIRED COACH/EDUCATOR (who has previously held a teacher certificate) may be issued a permanent registration with evidence of :

- (a) A prior teacher certificate issued by the Colorado Department of Education (or similar agency in another state)
- OR
- (b) Ten years of previous coaching experience (must provide documentation)
 - (c) Proof of passing the CHSAA online coaches' test with 100% accuracy
 - (d) Proof of a current first aid or sports medicine card
 - (e) No fee required

The fee for all CHSAA Coaches Registrations is \$75.00. There is no charge to upgrade to permanent if the one-year registration is still current.

**Mail to: CHSAA
14855 E. Second Avenue
Aurora, CO 80011.**

More Information can be found at CHSAA.org and "Coaches"

No certificates are mailed to schools or coaches. Registration can be checked at CHSAA.org and "Find Registered Coach by Last Name"

The online coaches' test is located at CHSAA.org and "Take the 2009-2010 Coaches/AD Test Here"

11/2009

2009-2010 COACHING REGISTRATION APPLICATION

Payment _____
(Office only)

Date _____

CHECK ONE: One-year application _____ Permanent Application _____ (See #2 for requirements on next page)

Have you attached proof of passing CHSAA online coaches test with this application?

Enclosed \$75 - MUST ENCLOSE FEE OF \$75.00

Registration will NOT be granted unless your school has a signed form on file with CHSAA verifying your school has a Professional Coaching Development Program. A list of these schools is available on the CHSAA website at www.chsaa.org under "Coaches Corner".

NAME _____
Last First M.I. Maiden

MAILING ADDRESS _____
Street, RFD, Box City State Zip

HOME PHONE _____ WORK PHONE _____

SOCIAL SECURITY NUMBER _____ DATE OF BIRTH _____

At which school will you be coaching (If not currently employed write N/A) _____

EDUCATIONAL EXPERIENCE: (Attach transcripts only if you have a major/minor in PE or related field or a minimum of 16 hours or more in PE or related field).

APPLICANT BACKGROUND INFORMATION:

1. Have you been dismissed from coaching for immoral or unprofessional conduct or for unfitness for service?
Yes _____ No _____
2. Have you ever been convicted of a felony and/or misdemeanor other than minor traffic offenses?
Yes _____ No _____ **(If applicant answers "YES", a full explanation must be attached to this application, including documents delineating final disposition and a letter from the school where you are coaching stating they know about the felony/misdemeanor and still wish to hire you.)**
3. Have you had a certificate or registration for coaching or teaching revoked, suspended, or annulled?
Yes _____ No _____

SECTION MUST BE FILLED OUT BY THE ATHLETIC DIRECTOR ONLY:

1. I verify that this applicant has acceptable moral character Yes _____ No _____
 2. I verify that this applicant has answered no to all three of the background questions on the Application. Yes _____ No _____
 3. In addition, I have either employed this candidate in the past and know of his/her moral character, or have checked with at least one other professional who has attested to his/her moral character. Yes _____ No _____
- _____
Signature of Athletic Director (REQUIRED) Title

SIGNATURE OF APPLICANT _____
(Must be signed in the presence of a Notary Public – **REQUIRED**)

SUBSCRIBED AND SWORN TO BEFORE ME THIS _____ DAY OF _____ 20____

WITNESS MY HAND AND OFFICIAL SEAL

My commission expires: _____

NOTARY

ADDRESS _____

SEAL