



CHSAA State Student Leadership State Representative Information

DATE: March 16, 2011

TO: Colorado High School Principals, Activity Coordinators, Athletic Directors, Counselors and Student Council Advisors

FROM: CHSAA Student Leadership: Ruthie Palmer, Co-Executive Director; Rashaan Davis, Co-Executive Director; Jen Jantz, Associate Director; Lynn Fallows, Associate Director

SUBJECT: Selection of Officers and State Representative

Colorado High School Activity Association (CHSAA) is currently seeking high school rising sophomores, juniors and seniors to serve a one-year term as a representative to the State Student Leadership Board. In this capacity, the student would represent student voice, and serve as a liaison, facilitator, and ambassador for student leaders across the State of Colorado.

This position requires an articulate student who is able to listen, observe, provide input, and commit to the development of student leadership programs. The students selected to serve this one-year term must be interested in educational issues and community service projects and must be committed to attending and participating in State Camp and State Conference. It is essential that a student seeking this position have the support of their parents or guardians, Student Council advisor, and their school administration.

Our structure for state representatives is “under construction” and these positions will no longer be elected at State Camp and instead selected by the CHSAA Directors. Students will have the opportunity to apply and will receive notification before attending camp at CSU from July 11th – 14th, 2011. We are currently taking applications for State Representatives only! State President will be determined at the State Conference in October.

As you read over the enclosed application and description of the position, we hope that you have top quality rising sophomores, juniors and seniors that come to mind. If so, please encourage them to apply. The application timeline is outlined in the attached packet. **Completed applications must be received at the CHSAA office by June 1st, 2011.**

If you have questions regarding the position, please contact Lynn Fallows at 303-655-8842, or email fallowsl@sd27j.org Thank you in advance for routing this application to a appropriate candidates.

CHSAA State Student Leadership State Representative Participation Agreement

Name: _____

High School: _____ Graduation Year: _____

Board Description:

The CHSAA State Student Leadership Board is made up of selected Officers and Student Representatives.

Board Purpose:

As officers and student representatives, the board is designed to be the voice of students across the state. The board will strive to unify the student of Colorado by creating statewide endeavors such as service projects, conferences, and leadership training.

Requirements:

Candidates must be a sophomore, junior or senior during the 2011-2012 school year and have a minimum of one year of experience in High School Student Council.

Responsibilities of Board Members:

Leadership is of the utmost importance. Board Members should set a positive example at all times and are responsible to follow all board and school rules at all times. Board members are responsible to act as leaders at all times and in all places. Serving on the board is a commitment and board members must stand as exemplary leaders by upholding the values of honesty, integrity, commitment, and dedication. Board members represent all students to many adult organizations, as well as representing the State at various functions. Board members should carry themselves accordingly. Failure to do so could result in removal from the board.

Board Members are required to fulfill the duties assigned to them. Members are expected to attend and fully participate in the CHSAA State Conference regardless of conflicts, (such as sporting events or Homecoming activities), be on time and attend required training, (including follow schedule, curriculum, serve as a facilitator and attend workshops), attend State Camp in July, participate in the state project, and remain in good standing at their individual high schools by maintaining passing grades (no D's or F's at the end of a grading period), and have a behavior record at their high school that is free of any infractions. Board members agree to accept the direction of the Executive and Associate Directors. Failure to do so could result in removal from the board.

Responsibilities of Board Members High School and Advisor:

The high school of the elected Officer or State Representative are financially responsible for all expenses associated with this office including, but not limited to: travel, lodging, and registration for State Leadership Conference. In addition, the Board Member's StuCo Advisor, or other designated adult, will be responsible for accompanying their student the day before State Conference to ensure that the Board Member is present for training. This requirement will necessitate both the advisor and student to acquire lodging the night before conference before training. Board members will not be permitted to drive off site while attending any CHSAA function.

Applicant Requirements:

Candidates will:

- Complete a 1-page Candidate Information Sheet
- Respond to the two questions provided
- Attach a recent photo
- Obtain appropriate signatures for this Participation Agreement
- Request your advisor complete the Officer and State Representative Advisor Recommendation form

Candidate Information:

Student Name: _____ Student Cell Phone: _____

Student Email: _____

Mailing Address: _____

Parent/Guardian Name(s): _____

Parent/Guardian Day Phone: _____ Cell Phone: _____

Required Signatures:

I understand the above stated responsibilities. I agree to adhere to these expectations and understand that failure to do so could result in my removal from office.

Student's Signature: _____ Date: _____

I have read the above responsibilities. I understand the expectations set before the candidate. I agree to support this student in this endeavor. I understand that failure to follow these expectations could result in removal from this position. I agree to inform the Executive or Associate Directors of State Student Leadership if there are any concerns or infractions.

Parent's/Guardian's Signature: _____ Date: _____

Advisor's Signature: _____ Date: _____

Principal's Signature: _____ Date: _____

If you have questions, please contact Lynn Fallows at lfallows@sd27j.org or 303-655-8842.

CHSAA State Student Leadership State Representative Candidate and Information Sheet Criteria

The Candidate Information Sheet is to be typed or neatly written on your own paper. Copies of your application must be on ONE 8.5" x 11" sheet of paper. You may use both sides of the page.

Please attach a recent photo to your application.

Your 1-page Candidate Information Sheet will include the following:

A. Personal Information:

- Name
- Your school and current grade

B. Lists of:

- Years of experience/offices held in High School Student Council
- Number of State Camps and State Conference attended (by dates)
- Most important Leadership positions (no more than five)
- Most important Honors and Awards (no more than five)
- Most important Community Activities (no more than five)
- Most important School Activities other than Student Council (no more than five)
- Most important Leadership training (conferences, camps, etc.; no more than five)

C. Provide your response to both of the following questions:

1. What personal and leadership qualities/experiences do you have that would make you a valuable member of the Board?
2. What goals do you have for CHSAA State Student Leadership?

D. Two letters of recommendation, one from your Student Council Advisor and the other from your building principal.

Mail, email or fax all forms to: Sharon Aguilar **by June 1st, 2011**

CHSAA

Attn: Sharon Aguilar

14855 E. 2nd Ave

Aurora, CO 80011

Phone: 303-344-5050

Fax: 303-367-4101

Advisor Recommendation Form

CANDIDATE _____

ADVISOR _____

SCHOOL _____

OFFICE _____

Is/Does/Would the student...	Yes	Sometimes	No	Never Had the Opportunity to Observe
Motivated.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Task-Oriented (finishes work on time/stays focused).....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Creative.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Open-minded about themselves and others.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Work well with other students.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Work well with adults and fellow faculty.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Portray loyalty to school and Student Council.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Make NASC a priority.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Have problems with attendance and punctuality.....	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Overall, how would you rate this student as a leader (circle one)?

Worker 0 1 2 3 4 5 Leader

Did your candidate have a D or F for the last grading period (circle one)? Yes No

Any additional comments or concerns: _____

Mail, email or fax this form to: Sharon Aguilar by June 1, 2011 DO NOT RETURN TO STUDENT!!!!

CHSAA
 Attn: Sharon Aguilar
 14855 E. 2nd Ave.
 Aurora, CO 80011
 Phone: 303-344-5050
 Fax: 303-367-4101

